Schweizerische Eidgenossenschaft
Confédération suisse
Confederazione Svizzera
Confederaziun svizra

Embassy of Switzerland to Sri Lanka and the Maldives

Checklist for **FAMILY REUNION VISA** (National / visa D)

Important for applicants:

- Reunification with the parents or foreign spouse living in **Switzerland or Liechtenstein**
- Reunification with the Swiss spouse if marriage **is already registered in Switzerland**. In case the **marriage has not been officially registered yet**, please refer to our website under "marriage registration".

Applicants with marriage intentions are not concerned by this guidance and will find the necessary requirements on the following website under "Marriage to be performed in Switzerland":
https://www.eda.admin.ch/countries/sri-lanka/en/home/services/zivstand/heirat-eingetragene-partnerschaft/heirat-partnerschaft-ch.html

Applicant must come to the Embassy in person **prior appointment only**.
To fix an appointment, please call or write:
Phone: (+94) 011 269 12 20 (Monday to Thursday 2pm – 4pm) or E-Mail: colombo.visa@eda.admin.ch

- Fill all parts of the application form in clear writing or typing.
- Arrange **photocopies** of all supporting documents **as per the checklist order.**
- Keep all the originals of the supporting documents separately.
  Original documents have to be shown at the Embassy, but will be returned to the applicant after the interview.
- All the photocopies of the documents should be in **A4 size**.
  These photocopies are part of the application and will not be returned to the applicant.
- Do not staple the documents together.
  Documents in Sinhalese, Tamil or Dhivehi must be presented with an official translation in one of the following languages: English, German, French or Italian.

	√	X	n/a
1. **Three application forms for long stay visa (visa D)** duly filled in and signed by the applicant (write in block letters and use black or blue ink only). The application form can be obtained free of charge from the Embassy or downloaded from the following link : https://www.sem.admin.ch/sem/en/home/themen/einreise/visumantragsformular.html			
2. **Four identical, clear, good quality colour passport-size photos** (with white/ light background; not older than six months)			
3. **Valid Passport & previous passport** - Current passport must be valid for at least 3 months beyond the intended departure. - 2 Copies of the bio page & amendment page should be annexed to the application form. - Passport must contain at least two blank pages. - Sri Lankan passports with alterations of names on the second page will not be accepted. - 2 Photocopies of all visas (valid and expired) **Previous passport** (if available) or a police report if the previous passport is lost			
4. **Original letter** of the relative confirming that he/she is awaiting his/spouse or/and the child/children (if applicable) in Switzerland.			
5. **Two copies of Swiss passport or, for foreigners, copies of residence permit** (B or C) of family member already residing in Switzerland (spouse, father/ mother).			
6. For **reunion with Sri Lankan national or other foreigners after marriage (not yet registered in Switzerland):** - Police Clearance Certificate, not older than 6 months, verified by the Foreign Ministry. - Original birth certificates* of the applicant and his/her spouse with Foreign Ministry stamp. - Original Sri Lankan marriage certificate* with Foreign Ministry stamp. (If the applicant is submitting an Indian marriage certificate it should be attested by the Department of the State in India where the couple got married and stamped with the Apostille of the Ministry of External Affairs either in Delhi, Hyderabad or Chennai). **If married to Swiss national or a foreigner residing in Switzerland:** - Confirmation of marriage registration (civil status confirmation, family certificate, extract of the marriage register issued by the civil status authorities of the place of origin). *Documents must not be older than six months.			

Visa processing fee:

For adults: Euro 90.00
For children 6 to 12 years: Euro 45.00
For children below 6 years: free of charge

Please prepare the exact amount in Sri Lankan Rupees, which has to be paid in cash at the counter when submitting the application. For the amount in Sri Lanka Rupees, refer to the website or to the information displayed at the Embassy.

Please note that in addition to the above mentioned documents, the visa officer may request you to furnish further documents at his/her discretion depending on each individual case. No information regarding a file or the progress of a file will be given on telephone. Only enquires by e-mail will be responded.

In case of the application being refused or withdrawn, the fee is not reimbursed.

Make sure that the spelling of your name in your passport is correct.

I M P O R T A N T I N F O R M A T I O N

Applications will only be accepted and processed after submission of all documents.

The Embassy will then forward the visa application to the competent authority in Switzerland for decision. The application **process will take approximately three months** Once the applicant has received the authorization from the Cantonal authority, he/she may bring a copy of the authorization to the Embassy with his/her passport The Embassy will then process the visa within 5 days.

After entering Switzerland

You have to register with the residents' registration office within 14 days after your entry into Switzerland.

Important notice when passing the border:
The border authorities are obliged to examine whether the conditions for the traveller's entry still apply. If the prerequisites for entry no longer apply or if you are unable to provide the relevant evidence, you may be refused entry although you are in possession of a valid visa. **It is therefore strongly recommended that you carry copies of the documents which you supplied with your visa application.**